

Instructional, Student Success, and Enrollment Services  
Meeting Minutes  
February 20, 2019

Present: A. Cederberg, D. Coates, C. Colella, L. Cosby, L. Depta, P. Eagan, C. Gibson, P. Henning, S. Hubbell, C. Jbara, D. Lindsley, A. Marsh-Peek, D. Miller, K. Miller, D. Mondoux, B. Reynolds, B. Taraskiewicz, M. Walters, T. Welsh

Absent: EJ Bast, B. Bates, M. Collins, G. Fredericks, T. Hamann, B. Hay, K. Johnson, B. Lueth, E. Pauken, M. Pauken, L. Thomas

Guests: M. Cartright, J. Otten

1. Call to Order: The meeting was called to order by P. Eagan at 8:30 a.m.
2. Meeting Minutes of December 12, 2018: The meeting minutes of December 12, 2018 were approved as distributed.
3. Business
  - 3.1 Engagement & Retention Discussion & Group Exercise “Cultivating Trust” – The team participated in group work lead by C. Colella. The break-out groups were tasked with providing feedback to the question “What does an organization look and feel like when trust is a feature of the work culture.” Once compiled, feedback from each small group will be shared with the group.
  - 3.2 Guided Pathways Work Hubs – Postponed to May 15, 2019
  - 3.3 Faculty Access to Degree Works – S. Hubbell reported on concerns with faculty access to Degree Works and brought forward a recommendation to revisit the topic. Discussion ensued and included a recommendation to pull together a small task force to further discuss the concerns. B. Reynolds agreed to lead the group. More to come.
  - 3.4 Academic Calendar Discussion – S. Hubbell reported on informative changes to WMUs academic calendar and updated the group on discussions pertaining to KVCCs academic calendar and the decision to move forward with sharing examples of what it might look like to adjust KVCCs fall (2020) start date.
  - 3.5 Registration Policies – S. Hubbell updated the group on Enrollment & Retention committee discussions pertaining to no late registration of FTIACs. Updates will be provided as they become available.
  - 3.6 Fall 2018 Graduation Summary – S. Hubbell distributed for review the “Fall 2018 Graduate Summary”. An overview of the document was provided.
4. Issues and Concerns
  - 4.1 L. Cosby requested and received an update on the impact of snow days this semester.
5. Departmental Updates
  - 5.1 C. Colella reported on the rescheduling of student advising appointments due to snow days.
6. Other
  - L. Depta reported on Governor Gretchen Whitmer’s scheduled visit to Kalamazoo and KVCCs Bronson Healthy Living Campus, the on-campus day of giving (March 27<sup>th</sup>) and updated the group on upcoming Career Spotlight segments. L. Depta also distributed to the group the Summer + Fall 2019 Opening Registration Dates.
  - P. Henning reported the Perkins Compliance visit is rescheduled to March 20, 2019.
  - P. Eagan reported for Gail Fredericks on the HLC site visit for the on-line business program. More to come.
  - L. Cosby reported on the Career Fair scheduled for Wednesday, March 20, 2019.
  - D. Miller updated the group on the “Non-Marshall Plan.” More to come.

- A. Cederberg reported on the first meeting of the Student Voice Council noting nine students attended the meeting. More to come.
7. Reality Check – CCSSE
  8. Kudos!
    - Denise Lindsley recognized Glenn Davis, Ola Johnson, Mindy Bertch, Don Ashcraft, Diedra Rutherford, Molly Ostrem, Steven Grohs, Mustafa Al-Nemer, Vicky Greene, Sierra James, Taryn Love, Charissa Oliphant, Kaitlin French, Nancy Young, Jackie Zito, and Chris Robbins for their help in the extra busy testing center. A big thank you, as we dig out from snow days! Also a thank you to Glenn Davis and Kelly Sparrow for fixing the Next Generation Accuplacer scores.
    - L. Cosby recognized Alicia Cederberg and Evan Pauken for leading the Student Voice Council.
    - D. Coates recognized Allison Nord for shepherding two students to a Business Professional Association competition in Traverse City. Both took state. Allison will accompany a student to California to compete in the nationals in May.
    - Angela Marsh-peek recognized the front-line staff, advisors and councilors for the rescheduling of students due to snow days.
    - Denise Lindsley recognized Mike Collins for the difficult decisions of determining snow days.
  9. Meeting Feedback
    - 9.1 Agenda Items – As stated
  10. Adjourn: The meeting adjourned at 10:01 a.m.

Next Meeting: March 20, 2019 at 8:30 a.m. in room 4380.

Future Agenda Items:

- Noel-Levitz Programs of Study and Next Steps – Cosby
- Transfer Credit Update
- Roster Verification and ECARS – Eagan
- Guided Pathways Work Hubs – Cosby/Eagan (May 15, 2019)